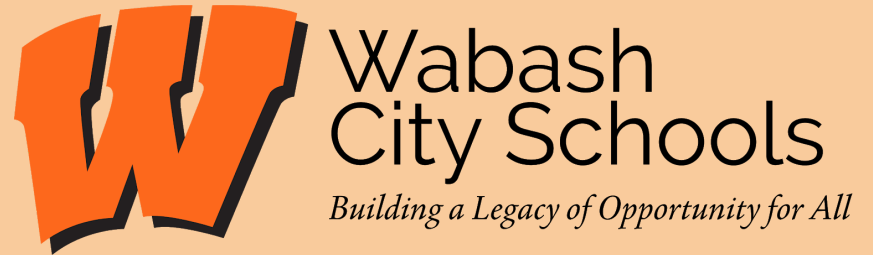


WABASH CITY SCHOOLS

Acceptable Use Policy

Freedom of expression is an inalienable human right and the foundation for self-government. Freedom of expression encompasses the right to freedom of speech and the corollary right to receive information. Such rights extend to minors as well as adults. Schools facilitate the exercise of these rights by providing access to the Internet and the hardware to reach it for those who follow the acceptable use policy. In a free and democratic society, access to information is a fundamental right of citizenship.



In making decisions regarding student access to the Internet, Wabash City Schools considers its own stated educational mission, goal, and objectives. Internet research skills are now fundamental to preparation of citizens and future employees. Access to the Internet enables students to explore thousands of libraries, databases, bulletin boards, and other resources while communicating and collaborating with people around the world. Students utilizing corporation-provided network resources are responsible for good behavior online just as they are in a classroom or other area of the school. The same general rules for behavior and communications apply.

The purpose of corporation-provided network resources is to facilitate communications in support of research and creation for educational endeavours. To remain eligible as users, students' use must be in support of and consistent with the educational objectives of the Wabash City Schools. The provided access to the network is a privilege, not a right. Access entails responsibility. Students and staff should extend the general guidelines, rules, and best practices outlined in the handbook to their use of the Internet and hardware used to access the Internet.

Users should not expect that files stored on corporation-based computers will always be private to the individual. Electronic messages and files stored on corporation-based computers will be treated like school lockers. Administrators and faculty may preview files and messages to maintain system integrity and ensure that users are acting responsibly. Wabash City Schools fully understands and is in compliance with all regulations of the Children's Internet Protection Act (CIPA). As such, the corporation utilizes an Internet filtering system for the entire network as well as a mobile filtering system on all mobile hardware that may leave the district. Wabash City Schools works diligently to comply with the Children's Online Privacy Protection Act (COPPA) requirements. The corporation does not transmit student personal information to online entities for the purpose of creating web based accounts.

Wabash City Schools provides staff and students with a G Suite for Education account. G Suite is a free web based suite of programs provided by Google for schools to use. All staff and students in Wabash City Schools have access to G Suite, which includes such programs as Google Drive, Google Calendar, and Google Gmail. All of the Google Apps services can be accessed from anywhere you have an Internet connection (school, home, smart phone, etc.). In compliance with federal regulation all school-based email is archived.

The following uses of corporation-provided network resources are not permitted:

- a. to knowingly access, transmit, upload, download, or distribute pornographic or sexually explicit material;
- b. to knowingly access, transmit, upload, download, or distribute abusive or violent material;
- c. to transmit obscene, abusive, or sexually explicit language;
- d. to violate any local, state, or federal statute;
- e. to vandalize, damage, or disable the property of another individual or organization;
- f. to access another individual's materials, information, or files without permission; and
- g. to knowingly violate copyright or otherwise use the intellectual property of another individual or organization without permission.
- h. to use the Corporation Internet resources for commercial purposes, advertising, or political lobbying;
- i. to reveal names, addresses, phone numbers, or passwords of yourself or other students, family members, teachers, administrators, or other staff members while communicating on the internet;
- j. to transmit pictures or other information that could be used to establish your identity without prior approval of a teacher;
- k. to "meet" people online
- l. to delete or attempt to hide browsing history or communications made on school provided device
- m. to access or attempt to access administrator controls of corporation hardware or software.

If a student or staff member knowingly transfers a file or software program that infects the Network or workstation with a virus and causes damage, the staff member or student will be liable for any and all repair costs to make the infected equipment once again fully functional.

Any violation of corporation policy and rules may result in loss of corporation-provided access to the network and/or the hardware to reach it. Additional disciplinary action may be determined at the building level in keeping with existing procedures and practices regarding inappropriate usage of the network. When and where applicable, law enforcement agencies may be involved.

Concerning access of the network resources, families bear responsibility for its appropriate use just as they should with other information sources such as television, telephones, radio, movies, and other possibly offensive media. Since the use of electronic resources has become such an integral part of the educational environment, Wabash City Schools will provide network resource access to all students.

Wabash City Schools makes no warranties of any kind, neither expressed nor implied, for the network access or hardware it is providing. The corporation will not be responsible for any damages users suffer, including – but not limited to – the loss of data resulting from delays or interruptions in service. The corporation will not be responsible for the accuracy, nature, or quality of information stored on corporation hard drives, or servers; nor for the accuracy, nature, or quality of information gathered through corporation-provided access to the Internet.